



WORKSHEETS

RECORDING

For recording space set up see **VIDEO 1**. For recording your audio drama see **VIDEO 2**.



PREPARING YOUR SCRIPT FOR RECORDING.

Read the script carefully. Identify any additional sounds you will need, and whether they are:

- Spot effects – that can be created live during recording (e.g. unzipping a bag)
- Sound effects – that will be added in the edit (e.g. school bell)
- Soundscape / background – also added in the edit (e.g. traffic noise)
- Wild tracks / background – recorded separately on the recording day, to add in the edit (e.g. children packing up at the end of the day)

Number all the lines on each page, starting with number 1 with every new page (SEE SAMPLE RECORDING SCRIPT) This is very useful, particularly in identifying specific lines during recording.



CREATING YOUR RECORDING SCHEDULE.

Things to consider:

- Your drama will be around 12 – 15 pages long.
- With scene transitions, you should think of the finished drama lasting approximately 1 minute for every page of script. So, a 14-page script should last about 14 minutes.
- When scheduling your recording it's not quite as straight forward as allowing an equal amount of time per page. Some scenes are simpler than others; some have more characters; some scenes contain complex emotions and children may need more time to get their performance right.
- Allow time to rig and de-rig at the beginning and end of the recording day.
- Allow time for children to come to the recording space from the classroom as they are needed.
- Recording scenes in order won't always be the most efficient way to do it – especially when scheduling around the school day, with breaks and lunchtime etc... Consider the time slots available to you and how much you can achieve during those times – with minimal travel by children to and from the recording space.
- Don't schedule quiet scenes when you know the school might be very busy (noisy) e.g. just before break or lunch. Schedule scenes for these times where a bleed through of external noise won't ruin the scene.

This is how we do it...

TIME	SCENE / PAGES	CHARACTERS	NOTES
<i>The time you plan to start recording the scene.</i>	<i>Scene number /page numbers.</i>	<i>List of characters in this scene – so you know which actors you need.</i>	<p>Where the scene is happening.</p> <p>Any spot effects – or technical needs, such as a character being on the other end of a phone call.</p> <p>Anything else to be aware of, such as school activity at this time.</p>

Have a look at the **SAMPLE RECORDING SCHEDULE** for more detail and examples.

